

# Chelsea Christine Williams

## chwilliams1@mail.org

---

**Current Address:**

350 Spelman Lane SW Box 1715  
Atlanta, Georgia 30314  
Mobile: (919) 624-6078

**Permanent Address:**

4709 Draper Road  
Raleigh, NC 27616  
Phone: (919) 790-1407

**EDUCATION:**

Spelman College, Atlanta, Georgia

**Bachelor of Arts in Economics, Concentration Management and Organization**

**Minor: International Studies**

GPA 3.3/4.0

Expected graduation date: May 2012

Southeast Raleigh Magnet High School, Raleigh, NC

GPA: 3.8/4.0

Class Rank: Top 25%

**EXPERIENCE:**

**Prestige Portrait Studios, Raleigh, NC Customer Service Representative 4/2007-8/2008**

- Greeted and assisted students as they prepared to take their Senior Portraits
- Booked appointments and assisted the manager with client information via Microsoft Excel
- Promoted to a part-time employee out of one hundred and thirty senior ambassadors

**Project Jump Start, Durham, NC Intern 4/2007 – 1/2008**

- Mentor and academic planner for middle and high school students
- Maintained company webpage and email directory
- Job Shadowed non-profit business manager
- Served as the Project Jump Start company event hostess

**Vector Marketing PR Team (Seasonal) 5/2008-8/2008**

- Marketing and Recruitment Assistant for Customer Service and Sales Positions
- Maintained Online database and served as the PR Manager's student assistant

**JOB SHADOW:**

Freshman Business Symposium

April 2009

Jackie Robinson Foundation Network and Professionalism Program

March 2009

Morehouse Business Association Symposium, Hoover, Alabama

March 2009

Ferguson Enterprise, General Manger

January 2009

Telerent Leasing Corporation, HR Manager

January 2009

Bank of America, Investment Banker

December 2008

**Treasurer Spelman Freshman Class Council August 2008-Present**

- Manage class finances and locate lowest available prices for hosting major events
- Coordinator of Backstage Assistance and Donations for the Spring Freshman Fashion Show
- Hosted the 2008-2009 "Pizza & Politics" movement in order to encourage first year first time voters of the election process

**Academic/Life Coach Hands On Atlanta August 2008-Present**

- Mentor to underprivileged and academically challenged students at Herndon Elementary School
- Created the *Hands On Atlanta Health and Wellness Program* which stress the importance of healthy eating habits and daily exercise in an attempt to reduce the likelihood of diabetes, heart diseases, and obesity in African American youth
- Mentor and First Grade Teacher Assistant for Ms. Holliday's Class
- Assist with Curriculum Development and Student Activity Evaluations

**ACTIVITIES/AWARDS:**

- Jackie Robinson Foundation Scholar, Merrill Lynch Scholar September 2008-present
- Nike Black History Month Artistic Expression Competition Winner March 2009
- United Negro College Fund Scholar July 2009- Present
- Violet Richardson Community Service Scholar January 2008- Present
- Spelman Honor Ambassador, Admissions Assistant/Tour Guide August 2008 –Present
- Spelbound Student Hostess April 2008
- Economic Empowerment Initiative, Community Service Chair Sept. 2008- Present

**SCHOLARSHIP:**

- Joseph and Sylvia Slifka Foundation Scholarship- Full tuition, Room and Board, Books and Fee
- American Business Women's Association Scholar